

# Tawas Area Chamber of Commerce 2023 Arts and Craft Show Registration

## 30th Annual Memorial Day Weekend Show

**May 27 & 28 2023:**

Shoreline Park, Tawas City  
Registration \$100,  
after Feb. 24, \$120

Show Hours: Sat. 10-5 & Sun. 10-4  
Set up times: Fri. 12-6 p.m.  
Sat. 7-9:30 a.m.

## 32<sup>nd</sup> Annual Labor Day Weekend Show

**September 2 & 3, 2023:**

Shoreline Park, Tawas City  
Registration \$100,  
after May 26, \$120

Show Hours: Sat. 10-5 & Sun. 10-4  
Set up times: Fri. 12-6 p.m.  
Sat. 7-9:30 a.m.

***SORRY ~ NO REFUNDS or ROLLOVERS!!!***

### **HOW TO APPLY**

*Applications are taken on a first-come, first-served basis.*

Read Arts & Crafts Show Policies & Procedures and initial where indicated. Complete the attached application(s) and pay the appropriate fees. Please note the dates on each application.

First-time vendors must submit FIVE (5) photos. One of these photos must be of the applicants work in progress; one of the entire booth set-up; and three of the craft. Returning vendors will need a new picture of their booth and photos of any new products being sold. Photos will be returned upon check-in at the show.

### ***Tawas Area Chamber of Commerce • ARTS & CRAFTS SHOW POLICIES & PROCEDURES***

***Please retain a copy of the policies for your records***

**Vendors will be categorized into the following:** art: painting, pencil, charcoal, sculpture etc; home décor; ceramics or pottery; jewelry; children: toys, clothing, costumes, games; leather: hats, belts, purses, etc; clothing; photography; food: pre-packages dips, jerky, soups, etc; wood; home accessories: soaps, candles, body oils, etc; yard décor; books; music; other. The number of vendors with similar products will be limited. Exclusivity of craft(s) is not granted, however, craft categories may be limited due to the number of “like” applications received. Vendors may fit into multiple categories.

**Photos Required:** Photos determine acceptability into the Show. Five (5) photos including each vendor’s work, one of their booth set-up and most importantly, one of the vendor working on his/her craft. Digital photos are acceptable, printed and mailed with application or emailed to director@tawas.com. Returning vendors are still required to send at least one photo of their booth, as well as any new products they intend to sell.

**Handmade Originals Only:** **ALL WORK MUST BE THE ORIGINAL WORK OF THE VENDOR.** Unacceptable items include wholesale, brokered, merchandise mart, or imported items, factory-made items, ready-made kits, franchised, seconds, and commercially produced items. Removal of questionable items or displays on Show Days will be the discretion of TACC officials. If they refuse or do not have other handmade items to sell, they will be dismissed and asked to leave the show. No refund will be given.

**Food Vendors:** Food items for sale at the fair must be packaged and sealed, samples may be made available for taste test only. No other food or beverage items are to be sold or give out without the prior approval of TACC. Food items for consumption on the premises must be sold at designated concession sites only. Food vendors are responsible for compliance with sanitary regulations and must have all proper permits and liability insurance. Each food vendor must provide a copy of their current Michigan Health Department permit no later than two (2) weeks prior to show.

**Registration:** Advance registration is required with the entry fee (*no post-dated checks accepted*). **Early registration deadline for Memorial Day Show is February 24 and Labor Day Show is May 26. The fee is \$100 per 12’x12’ space. Post deadline fee is \$120.**

**Payment:** Checks are made payable to Tawas Area Chamber of Commerce, 228 Newman St., East Tawas, MI 48730. Applications, product pictures, and payments must be received timely to be considered for Chamber events. Once a vendor has been accepted into a Chamber event, no refunds are allowed.

Initials required: \_\_\_\_\_

**Booth Assignments:** Vendors will be assigned a booth space(s). Booth spaces are assigned by the Tawas Area Chamber of Commerce. Every effort will be made to accommodate all special needs and requests. *However, requests are not guaranteed.* We reserve the right to place vendors within areas as deemed necessary to facilitate the experience of event attendees. Booth spaces are 12'x 12'. If available, additional booth space(s) may be purchased.

**Notification:** Accepted vendors will be notified via email. Instructions, maps, booth numbers, etc., will be emailed via email address [director@tawas.com](mailto:director@tawas.com).

**No Show – No Refund:** All space assignments are final. TACC will strive to maintain a balance of vendors. Any booths not claimed by 7:30am on Show Day may be reassigned to waiting vendors. Refunds will not be made for “no shows”.

**On Arrival:** All vendors are required to register at TACC registration location during the designated registration time. No early registrations will be accepted. All vendors will receive a parking pass that must be displayed on each vehicle’s dashboard. No early parking is permitted.

**Unloading and Dismantling:** Unloading begins at 12:00 pm, the Friday before the Show. Everyone must be set up by 9:30 am the Saturday of the Show. Volunteers are available to give directions. All vendor vehicles must be moved to assigned parking designations by 9:30 am or may be towed and fined. Vendors should plan to remain at the festival during the specified hours. Dismantling early will be noted and may constitute being excluded from the following year’s festival. Vendor areas must be cleared of all construction material and trash before they leave.

**Vendor/Booth Etiquette:**

- † No displays, merchandise, advertising or exhibits may extend outside the defined boundaries of an assigned space.
- † Vendors may only sell and demonstrate within their designated space - no expansion outside the 12'x12' area., including the sidewalks. Vendors may rent additional space if needed.
- † Vendors may not leave their booth to solicit sales or distribute information.
- † No stakes, nails or anything driven into the grounds are allowed. The canopy must be weighted; no stakes, guide wires or ropes may be used in the construction of any booth.
- † Vendors are responsible for their own set up, including tables, chairs, canopy, etc. Vendors are responsible for their own trash and must have a trash receptacle in the booth.
- † Electricity is not available, and generators are not permitted without prior approval, *exception for food vendors.*
- † All booths must remain up and open during an event.
- † When the event closes, participants must remove their booth including, but not limited to, all boxes, crates, and debris. Site must be left clean and free of damage. Garbage must be tied and carried to a trash dumpster. *The Chamber reserves the right to charge vendors for any damage done to the property as well as expenses for removal/disposal of any items left behind.*

**Overnight Accommodations:** Vendors are responsible for coordinating their own accommodations at appropriate facilities (*hotels, motels, cottages, campgrounds*). Camping is prohibited on event grounds and all area parking lots.

**Security:** Overnight security is provided at Chamber events. *The Tawas Area Chamber will not be held responsible for loss or damage of property or goods.*

**Pets:** Pets are allowed at designated Chamber events but must be leashed and contained within the vendor’s booth space. Pet owners must be respectful of other vendors and shoppers, must clean up after their pets, and are solely responsible for any pet-related incident with any other pet or person.

**Weather:** All events have an outdoor component. Each vendor is responsible for providing their own protection from the elements. In the event of severe weather or dangerous conditions, Chamber staff reserves the right to close the event. No refunds are given in the event of inclement weather.

**Reservation of Rights:** The Tawas Area Chamber of Commerce (*TACC*) hosts various community events that require food, merchandise, or arts and crafts vendor participation. Vendor acceptance will be based on appropriateness, product uniqueness, and quality. TACC reserves the right to refuse participation to any group, groups, individuals, an individual, association, business, or any other entity of any nature or type of vendor that TACC feels in its sole discretion would not further the goals of the organization, would not be appropriate considering circumstances, or might reflect negatively upon TACC, an individual or group; or who have violated TACC policy, community standards or otherwise infringe on the rights of others.

**Liability Release:** It is agreed by the parties that the nature of the facilities, the presence and circulation of large numbers of people and the large number of removable articles in numerous booths make it reasonable that: The vendor shall assume the risk of injury, loss or damage; the vendor signing this contract hereby assumes such risk of injury, loss, or damage; and the vendor signing this contract hereby assumes such risk and releases Tawas Area Chamber of Commerce from any and all claims for loss, damage and injury.

Initials required: \_\_\_\_\_

# Tawas Area Chamber of Commerce 2023 Arts and Craft Show Registration

30th Annual Memorial Day Weekend Arts & Craft Show

May 27 & 28, 2023 ~ Shoreline Park, Tawas City

Registration Before Feb 24. = \$100

Registration After Feb 24. = \$120

Name \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Website \_\_\_\_\_

DBA (Doing Business As) \_\_\_\_\_ MI Tax # \_\_\_\_\_

Detailed description of your original, handcrafted items to be sold: \_\_\_\_\_

Please check the categories that best describe your craft(s): Check all that apply

- |  |   |
|--|---|
| <input type="checkbox"/> Art: painting, pencil, charcoal, sculpture etc.   | <input type="checkbox"/> Home Décor                         |
| <input type="checkbox"/> Ceramics or Pottery                               | <input type="checkbox"/> Jewelry                            |
| <input type="checkbox"/> Children: Toys, clothing, costumes, games         | <input type="checkbox"/> Leather: Hats, belts, purses, etc. |
| <input type="checkbox"/> Clothing: Textiles                                | <input type="checkbox"/> Photography                        |
| <input type="checkbox"/> Food: Pre-packages dips, jerky, soups, etc.       | <input type="checkbox"/> Wood                               |
| <input type="checkbox"/> Home Accessories: soaps, candles, body oils, etc. | <input type="checkbox"/> Yard Décor                         |
| <input type="checkbox"/> Books   | <input type="checkbox"/> Music                              |
| <input type="checkbox"/> Other _____                                       |   |

Previous Vendor \_\_\_\_\_

Preferred Booth # \_\_\_\_\_ *(not guaranteed)*

Number of booth spaces required: \_\_\_\_\_ Total Amount Enclosed \$ \_\_\_\_\_

Please list any special needs \_\_\_\_\_

Booth size will be approximately 12 X 12. All vendors are responsible for providing their own display equipment and weather protection. Plan to anchor your exhibit **without stakes**.

Signing of this application constitutes a contract. As a vendor, I understand and agree to the liability release and to abide by the policies and procedures stated on pages 1 & 2 of the application packet. I guarantee that I am displaying my own original work and understand that should I misrepresent myself or my display, I may be asked to leave, and will no longer be recognized as an acceptable applicant for future shows. *I agree not to use stakes in the park. I understand that absolutely NO refunds will be issued.*

\_\_\_\_\_  
Signature (Must be signed to validate)

\_\_\_\_\_  
Date

Questions? Please contact us at: 1-989-362-8643 or 1-800-55-TAWAS  
Please enclose: Check \_\_\_\_\_ Pictures \_\_\_\_\_ Filled out application \_\_\_\_\_

MAIL TO: TAWAS AREA CHAMBER OF COMMERCE:  
MEMORIAL/ LABOR DAY ARTS & CRAFT SHOW

228 NEWMAN STREET; EAST TAWAS, MI 48730

Office Use Only: Date app received: \_\_\_\_\_ Policies & Procedures initialed: \_\_\_\_\_  
Payment Rec'd : \_\_\_\_\_ Check #: \_\_\_\_\_ Site assigned: \_\_\_\_\_

# Tawas Area Chamber of Commerce Tawas Area Chamber of Commerce 2023 Arts and Craft Show Pre-Registration

**32<sup>nd</sup> Annual Labor Day Weekend Arts & Craft Show**  
**September 2 & 3, 2023: Shoreline Park, Tawas City**  
*Registration Before May 26= \$100*  
*Registration After May 26 = \$120*

Name \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Website \_\_\_\_\_  
 DBA (Doing Business As) \_\_\_\_\_ MI Tax # \_\_\_\_\_  
 Detailed description of your original, handcrafted items to be sold: \_\_\_\_\_  
 \_\_\_\_\_

**Please check the categories that best describe your craft(s):** Check all that apply

- |  |   |
|--|---|
| <input type="checkbox"/> Art: painting, pencil, charcoal, sculpture etc.   | <input type="checkbox"/> Home Décor                         |
| <input type="checkbox"/> Ceramics or Pottery                               | <input type="checkbox"/> Jewelry                            |
| <input type="checkbox"/> Children: Toys, clothing, costumes, games         | <input type="checkbox"/> Leather: Hats, belts, purses, etc. |
| <input type="checkbox"/> Clothing: Textiles                                | <input type="checkbox"/> Photography                        |
| <input type="checkbox"/> Food: Pre-packages dips, jerky, soups, etc.       | <input type="checkbox"/> Wood                               |
| <input type="checkbox"/> Home Accessories: soaps, candles, body oils, etc. | <input type="checkbox"/> Yard Décor                         |
| <input type="checkbox"/> Books   | <input type="checkbox"/> Music                              |
| <input type="checkbox"/> Other _____                                       |   |

Previous Vendor \_\_\_\_\_ Preferred Booth # \_\_\_\_\_ *(not guaranteed)*  
 Number of booth spaces required: \_\_\_\_\_ Total Amount Enclosed \$ \_\_\_\_\_

Please list any special needs \_\_\_\_\_

Booth size will be approximately 12 X 12. All vendors are responsible for providing their own display equipment and weather protection. Plan to anchor your exhibit **without stakes**.

**Signing of this application constitutes a contract. As a vendor, I understand and agree to the liability release and to abide by the policies and procedures stated on pages 1 & 2 of the application packet. I guarantee that I am displaying my own original work and understand that should I misrepresent myself or my display, I may be asked to leave, and will no longer be recognized as an acceptable applicant for future shows. I agree not to use stakes in the park. I understand that absolutely NO refunds will be issued.**

\_\_\_\_\_  
 Signature (Must be signed to validate)

\_\_\_\_\_  
 Date

**Questions? Please contact us at: 1-989-362-8643 or 1-800-55-TAWAS**  
 Please enclose: Check \_\_\_\_\_ Pictures \_\_\_\_\_ Filled out application \_\_\_\_\_

MAIL TO: TAWAS AREA CHAMBER OF COMMERCE:  
 MEMORIAL/ LABOR DAY ARTS & CRAFT SHOW

228 NEWMAN STREET; EAST TAWAS, MI 48730

Office Use Only: Date app received: _____	Policies & Procedures initialed: _____
Payment Rec'd : _____	Check #: _____ Site assigned: _____